

# **Imperial Homeowners Association, Inc.**

## **Children's Catastrophic Fund Guidelines and Procedures**

### **Mission:**

To provide monetary assistance to Imperial families challenged with the financial stress of caring for a child with a chronic, debilitating illness or birth defect. This monetary assistance will be funded via Imperial foundation fees in the form of a special grant, the Children's Catastrophic Fund Grant ("CCF Grant").

### **Guidelines:**

#### **Eligible Applicants:**

**Below is a sample list of qualifying diseases for guideline purposes only:**

--Cancer --Congenital Heart Disease --Cystic Fibrosis --Hydrocephalus --Spina Bifida --Sickle Cell  
--Kidney Failure --Biliary Artesia --Respiratory Distress --Organ Transplantation --Downs Syndrome

#### **Requirements:**

- CCF Grant Application (applicants must use the CCF Grant Application, and a new CCF Grant Application must be presented with each renewal)
- Doctor's signed statement regarding child's diagnosis/illness
- To be eligible for consideration for a CCF Grant, the applicant must be an owner-occupant within Imperial (i.e. applicant owns a Lot within Imperial that is his/her primary residence) and the affected child must be under 18 years of age

#### **Funding:**

- Annually, the Board of Directors ("Board") of the Imperial Homeowners Association, Inc. ("Association") will determine an amount, if any, of foundation fees that will be allocated specifically for CCF Grants for that year ("CCF Allocation"). The CCF Allocation will be cumulative and not necessarily funded and/or spent annually
- CCF Grant requests can be considered and awarded at any time in a given year provided there remains sufficient funding in the CCF Allocation. In the event the CCF Allocation is depleted during a given year, no further CCF Grants will be funded until the following year
- The Imperial Foundation Committee will review CCF Grant applications and make recommendations to the Board to approve or deny the applications (or request additional information)
- A CCF Grant for a single child may be in an amount up to a maximum \$1,500.00 (in increments of \$250.00) per calendar year and are renewable annually after review/recommendation by the Imperial Foundation Committee and approval from the Board
- Applicants seeking renewal must meet the requirements set forth herein as to each CCF Grant requested

## Communication to the Imperial Homeowners

- At least annually, the Association will include an announcement about the Catastrophic Children's Fund in the newsletter
- On the Association website, in the Imperial Foundation Committee section, information on the Catastrophic Children's Fund will be included, along with an application